



Terms of Reference for an Internal Consultant to facilitate the Development of National Strategic Plan for Zanzibar Malaria Elimination Program

Background

The Ministry of Health Zanzibar has made significant progress in reducing the burden of malaria over the past decade. The current HMIS data shows that Zanzibar is on the pathway towards malaria elimination. Zanzibar Malaria Elimination Program has been implementing malaria elimination interventions in line with the existing national malaria strategic plan (MNSP 1V 2018/2019 -2022/2023), which will expire in June 2023. A comprehensive malaria programme review (MPR) was conducted between September and October 2022 to provide an opportunity for evidence-based appraisal of the malaria situation and programme performance in Zanzibar. The review aimed to undertake an evidence-based country malaria situation and comprehensive performance review of the ending strategic plan and make recommendations for the next strategic plan.

Among other things, the review noted evidence of large malaria transmission heterogeneity between and within the two major islands of Zanzibar, Pemba and Unguja. Notably, the review observed that a malaria-free future is feasible and possible in Zanzibar. The ZAMEP in collaboration with partners and stakeholders is beginning the development of a new Malaria National Strategic Plan V, to further the fight against malaria in Zanzibar for the period 2023-2028 taking note of the findings and lessons of the MPR. PSI on behalf of ZAMEP is seeking a consultant to facilitate this important activity.

The current Zanzibar Malaria Elimination Strategic Plan-1V (2018/19-2022/23) has six strategies with seven objectives:

Major strategies

1. Malaria Diagnosis and Treatment

Objective 1: Ensure quality-assured diagnosis and appropriate case management in all health facilities and at community level to 100% by 2023

2. Integrated Malaria Vector Control

Objective 2: Increase appropriate vector control measures to the population at risk of malaria to 100% by 2023

3. Surveillance, Monitoring and Evaluation

Objective 3: Reinforce malaria surveillance for malaria elimination to actively investigate and classify all confirmed cases from 0% of 2017 to 100% by 2023

Objective 4: Initiate entomological surveillance in malaria foci areas from 0% of 2017 to 100% by 2023

Supporting strategies

4. Social Behavioural Change and Communication

Objective 5: Improve advocacy, behaviour, social communication and mobilization to general population on malaria elimination intervention by 90% in 2023

5. Operational research

Objective 6: Appropriate operational research undertaken to evaluate and optimize malaria

6. Programme management and coordination

Objective 7: Strengthen coordination structures for malaria elimination at different operational levels by 2023

The development of the NSP is therefore planned to take stock of achievements in the performance of the programme, document the challenges and subsequently inform the coming NSP. **ZAMEP through PSI – Dhibiti Malaria Project is seeking to hire a Local Consultant to lead the development of a five years (5) NSP.**

The process of developing a NSP shall involve:

- a. Planning the NSP development (Internal (ZAMEP) and External consultative and planning meetings)
- b. Thematic Desk Reviews/analysis (SWOT analysis)
- c. Meeting with MOH officials, District and Municipal/councils' teams, non-health sectors and partners
- d. Workshop to develop NSP
- e. Writing and dissemination of the NSP

Terms of Reference for the plan of work

Working closely with the International Consultant (Appointed by WHO) under the general coordination of the Ministry of Health through the ZAMEP, implementing partners, and Malaria Programme Manager's supervision. The consultant will assist in the development of a five years (5) [2023-2028] Zanzibar National Malaria Strategic Plan through the following tasks:

To achieve this, the local consultant will review and guide ZAMEP in clearly defining: -

- i. Support the ZAMEP in constituting thematic expert groups for the review of the MPR findings and the development of the new strategic plan
- ii. Facilitate dialogues and discussions of the thematic expert groups and stakeholders for the development of an outline of the strategic plan containing Strategic Objectives, Strategic interventions (and Outcome targets) and Service delivery mechanisms.
- iii. Facilitate dialogues and discussions of the thematic expert groups and stakeholders for the development of the Strategic Plan Performance Framework.
- iv. Support the thematic expert groups and stakeholders in the development of a costed Business Plan.
- v. Support the thematic expert groups and writing teams to complete the narrative sections of the draft strategic plan.
- vi. Develop a country profile and epidemiological situations
- vii. Zanzibar vision, mission, strategic areas and objectives; including priority focus resorted strategic period.
- viii. Zanzibar situational context, through a Strength weakness Opportunity and Threats (SWOT), (Political, Economic, Social, and Technological factors (PEST) and other relevant analysis.
- ix. Sustainability plan; including proposals for effective financial and Human resource strategies

- x. Map our stakeholder and identify relevant strategies to engage them to advance our stated goal and objectives.
- xi. Risk analysis and management approaches,
- xii. Functional organizational & leadership structure.
- xiii. Monitoring and reporting framework to enable effective tracking of the strategic plan

This assignment will involve close engagement with the internal ZAMEP Strategic Planning Team (comprising of the Program Manager, SP Coordinator and a selected task force) and entail a participatory process, including, but not limited to:

- 1) A review of internal documents and benchmark with similar institutions/ organizations
- 2) Consultations with MOH, ZAMEP, District municipal/Council Authorities, District Health Management Teams (DHMTs), University/Institutions organs members, staff and selected partners/ stakeholders to review the current plan and set priorities for the next plan
- 3) Lead the thematic groups in developing the SP through adopted WHO checklists and tools and to address the Zanzibar context.
- 4) Present the in-depth internal SWOT and PEST analysis to guide the program on the major focus areas for the strategy and interventions.
- 5) Outline the multisectoral (non-health sectors), NGOs, FBO and Community engagement in supporting malaria elimination interventions.
- 6) Drawing up of a draft Strategic Plan for presentation/sharing with MOH and partners and incorporating input from stakeholders and partners after being presented.
- 7) Consolidate the SP final document after incorporating the inputs and addressing the comments from the writing team and the external consultants.

Expected deliverables:

- 1) An inception report detailing the methodology/ approaches and timelines associated with this consultancy assignment
- 2) A summary of the stakeholders' consultations on the NSP
- 3) The strategic direction, covering both internal and external factors relevant to the organizational operating environment.
- 4) A consultancy report that includes the major activities of the consultancy, the highlights of the strategic planning workshop and an evaluation of the workshop
- 5) An advanced Performance framework and indicators
- 6) Advance costed draft of the NSP (2023-2028) Strategic

Final output

Three copies of a well-bound document on the Strategic Plan

Administration

1. The Local consultant will work closely with the external consultant who will provide a draft and edited work within one week of the completion of the activity and will submit a revised copy 5 days before the deadline

2. Final documentation should be submitted to the MOH, ZAMEP and shared to the National Professional Officer – Malaria at WHO Offices in Dar es Salaam and PMI.

Duration:

The duration of this task is thirty (30) working days from the date of signing an agreement.

1. Specific Requirements

LANGUAGE:

Fluent in spoken and written English and Swahili.

EDUCATION:

Desired: Postgraduate degree in health-related field, preferably, Epidemiology, Public Health, International Health, Tropical Diseases from an accredited/ recognized institute and at least 7 years in managing, implementing and monitoring communicable disease programmes.

EXPERIENCE:

Essential:

- At least 7-10 years of experience in managing, implementing, and monitoring communicable disease programmes.
- Relevant work experience and comprehensive knowledge of Malaria programming and health systems strengthening.
- Experience in analysis of health-related strategic plans and mid-term and end-term reviews and dissemination of health-related programme with a documented track record of successful completion of similar or related tasks.
- Analytical and documentation skills, presentation of reports and giving technical guidance specifically to the MOH.
- Excellent interpersonal communication, negotiation, participatory skills and team player
- Excellent communication skills with the ability to express ideas clearly, logically and effectively orally.

Competencies REQUIRED

1. Communicating in a credible and effective way
2. Fostering integration and teamwork
3. Producing Results
4. Building and promoting partnerships across the organization and beyond
5. Respecting and promoting individual and cultural differences

Other Skills (e.g., IT):

- Good command of Computer Application Systems

2. PAYMENT SCHEDULE

Initial payments (25%) will be made upon acceptance of the consultancy and submission of the countersigned contract. Final payment is dependent on the completion of all deliverables.

3. TIMELINE AND REPORTING

Duration

- The duration of the consultancy is 30 days. The consultancy is expected to begin in **early February 2023**.

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4. HOW TO APPLY

- Interested candidates should address an application comprising a detailed Curriculum Vitae, Application letter, copies of certificates/diplomas/degrees and testimonials to: procurement@psi.or.tz . Only shortlisted consultants will be contacted for further processes. The deadline for submission of applications is **Monday, 30th JANUARY 2023, 00:00 AM**.